

Privacy Policy as per May 25, 2018

We, the **Sister-Servants of the Holy Spirit of Perpetual Adoration (SSpSAP) in Steyl, Netherlands** are happy with and are grateful for your visit to our website and for your interest in our way of life. We hope that our website provides you with some useful and uplifting inspirations and information.

The use of our website is possible without providing personal information. As far as on our side the possibility for the input of personal data such as **name, address or e-mail address exists** (for example in the context of a request for prayer or a message or an inquiry), the indication of this data on the part of the visitor is always on a **voluntary basis**.

As we only use functional cookies, to make our website work well, we do not collect any data from the visitors of our website. The only data that comes to us is your name and e-mail address when you write us through our Contact form or ask for our prayers through the Prayer Request page. Other than that no data of yours is kept in our files.

Insofar as you provide us with these personal data, we only use them to send you a reply, in case you ask for one. Otherwise, we do not answer every prayer request or message that comes into our inbox out of respect for your privacy. But we pray for every intention or message we receive. We keep them for as long as the intention lasts. Otherwise, all communications received are deleted after we have recorded the intentions and included them in our prayer lists. Any personal information of yours such as your name and e-mail address are then deleted permanently.

For Friends and Benefactors of our community who write us periodically or receive our Novena letters regularly, any personal data we have - name, address, telephone number, e-mail address, birthdates – are kept in a separate file with a back-up, secured with passwords. Only the superior, the procurator (for business matters) and the sister in-charge of the correspondence have access to these files.

The personal data we have are used only to send you novena letters and newsletters and to thank you for any donation received or to reply to your prayer-petitions. If, for whatever reason, you do not wish us to keep any data of yours or you do not wish to receive any more novena letters from us or the like, please let us know, write us per post or via e-mail. We will immediately delete from our system every data we have of you.

You may address your letter to:

**Sister Superior
Aanbiddingsklooster
Kloosterstraat 19
5935 CA STEYL
The Netherlands**

e-mail: aanbiddingskloostersteyl@gmail.com

Links

On our website, we provide links to external websites of third parties on whose contents we have no influence. Therefore, we cannot assume any liability for these external contents. The respective provider or editor of the pages is always responsible for the contents of the linked pages. For their privacy policy, we refer you to their own website.